The Health Center
The Hotchkiss School

March 2017

Dear Returning Hotchkiss Parents,

The Health Center staff requests your assistance in completing the required health forms for the 2017-2018 school year.

All forms are due **by July 15th**.

Copy of Front and Back of Health Insurance Card, including name and date of birth of policy subscriber. This is required if you are not electing United Healthcare Student Resources coverage through the business office.

Returning Student Health Form: This form is required. Please include any injuries, illnesses, vaccinations, or changes in your student's medications or health status. **An annual physical is recommended, but not required**. If your student is examined by his or her health care provider, please have the provider complete the bottom portion of the form.

Permission to Administer Medication: This form is REQUIRED ANNUALLY for all students who will be taking prescription medications while on campus. Please note both a prescriber and parent signature are required on the form for the Health Center to dispense medication. All prescription medications must be in original pharmacy packaging and clearly labeled with your child's name, medication, and dosage.

BY LAW ALL CONTROLLED NARCOTICS AND STIMULANT MEDICATIONS MUST BE IN BLISTER PACKAGING. If your home pharmacy does not provide this service, you must set up an account with the Salisbury Pharmacy (860-435-9388)

Salisbury Pharmacy Form: The Salisbury Pharmacy delivers medication to campus daily, Monday-Friday. If you have not already established an account with them, we strongly encourage you to do so. In the event your child needs medication it expedites the process if the account is in place.

Influenza (Flu) Vaccine Consent: We strongly encourage all students to receive the flu vaccine annually. If you need additional information, please visit http://www.cdc.gov/flu/.

These forms are accessed through Medicat, the electronic medical record system that is used by the Health Center.

Click on https://hotchkiss.medicatconnect.com/login.aspx to go to the Medicat Parent Portal.

1. If you have not previously registered, Medicat's site will provide you with specific directions to register and login.
2. If you have more than one child at the school, you will have the option to select one of your children.

3. Under the "Forms" tab, all downloadable forms are available to print and complete.
4. Completed forms can be uploaded directly into the Medicat system under the "Upload" tab.

If you have any questions regarding the required forms, please contact
Crystal Marks, Health Center Coordinator, (860) 435-3225, cmarks@hotchkiss.org

If you have medical concerns to share, please reach us at the contact information below.

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